**Annual ENST Graduate Student Report**

All students in the ENST Graduate Program must file a report annually. This report must be completed and signed by the student and by their graduate advisor.

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Academic Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Report is for the Academic year Fall 20\_\_\_\_ - Spring 20\_\_\_\_

Current Address:

Current Phone:

Current Email:

Degree Objective: \_\_\_\_ PhD \_\_\_\_ MS

Area of Specialization:

\_\_\_\_ Soil and Watershed Science

\_\_\_\_ Ecological Technology Design

\_\_\_\_ Wetland Science

\_\_\_\_ Ecosystem Health and Natural Resource Management

Date (semester) Entered Program: \_\_\_\_\_ Fall \_\_\_\_\_ Spring 20\_\_\_\_\_

Anticipated Date of Graduation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Committee Meetings Held **This Academic Year (since May of last year)** |
| List names of committee members and identify who was present on the date(s) of committee meeting(s) held during **the current academic year** (Fall – Spring semesters)[[1]](#footnote-1)  |
| Committee Members in attendance (Y or N) | Mtg Date: | Mtg Date: | Mtg Date: |  |
| Chair: | Attend? Y or N | Attend? Y or N | Attend? Y or N |  |
| Name: | Attend? Y or N | Attend? Y or N | Attend? Y or N |  |
| Name: | Attend? Y or N | Attend? Y or N | Attend? Y or N |  |
| Name: | Attend? Y or N | Attend? Y or N | Attend? Y or N |  |
| Name: | Attend? Y or N | Attend? Y or N | Attend? Y or N |  |
| Name: | Attend? Y or N | Attend? Y or N | Attend? Y or N |  |

**Plan of Study:** Has your POS been approved by your committee ? \_\_\_ No \_\_\_ Yes Date:

(Departmental form signed by full committee must be submitted to the graduate office)

**Research Proposal:** Has your proposal been approved by your committee? \_\_\_ No \_\_\_ Yes Date:

(Departmental form signed by full committee must be submitted to the graduate office)

**Seminars**

Have you presented your entrance seminar? \_\_\_ No \_\_\_ Yes Date:

Have you presented your exit seminar? \_\_\_ No \_\_\_ Yes Date:

**For Doctoral Students Only**

Have you completed your comprehensive exam?

\_\_\_ Yes Date: \_\_\_ No Date planned:

 (Departmental form signed by full committee must be submitted to the graduate office)

Have you been advanced to candidacy? \_\_\_ No \_\_\_ Yes Date:

**Submit your Plan of Study indicating courses that have been completed during your current academic program at UMD and grades earned.[[2]](#footnote-2)**

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| --- | --- | --- | --- | --- | --- |
| Year | Semester | Course No. | Title | Credit | Grade |
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Have you been involved with any Professional Organizations this year through participating as a member or by serving in some capacity? Y/N \_\_\_ If so, describe/explain (Name of Org., member, service, etc)

Did you attend any Professional Conferences this year, and did you present a paper/poster? Y/N \_\_\_ If Y, please list each conference name/location and indicate if you presented an oral or poster paper.

Did you work on a manuscript for publication this year? Y/N (If Y, please list title, intended journal, and state whether the manuscript currently is in preparation, submitted, in review, accepted)?

Did you participate or take the lead in the writing of any grant proposals this year? Y/N \_\_\_If Y, please indicate the program targeted, your role, and the status of the proposal (in development, submitted)

Has this student made adequate progress toward completion of their degree requirements during this past year?

\_\_\_\_\_ Yes

\_\_\_\_\_ No (explain)

Signed

Advisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For Graduate Office Use

Have benchmarks been met for the current academic year \_\_\_\_ Yes \_\_\_\_ No

Letter sent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Response received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Benchmarks for Full Time ENST PhD Students. |
|  | Year 1 | Year 2 | Year 3 | Year 4 |
|  | S1 | S2 | S1 | S2 | S1 | S2 | S1 | S2 |
| Initial meeting with academic advisor | X |  |  |  |  |  |  |  |
| Formation and meeting of advisory committee |  | X |  | X |  | X |  | X |
| Completion of Plan of Study |  | X |  |  |  |  |  |  |
| Completion of Entrance Seminar |  |  |  | X |  |  |  |  |
| Complete the majority of formal coursework |  |  |  | X |  |  |  |  |
| Complete the comprehensive exams |  |  |  |  | X |  |  |  |
| Approval of dissertation proposal |  |  |  | X |  |  |  |  |
| Advance to candidacy |  |  |  |  |  | X |  |  |
| Completion of Exit Seminar |  |  |  |  |  |  |  | X |
| Complete/defend the dissertation |  |  |  |  |  |  |  | X |
| Complete the program/graduate |  |  |  |  |  |  |  | X |
| Submission of Annual Report |  | X |  | X |  | X |  | X |
| Scheduling/completion of departmental teaching[[3]](#footnote-3)  |  |  |  |  |  |  |  |  |

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| Benchmarks for Full Time ENST MS Students. |
|  | Year 1 | Year 2 |
|  | S1 | S2 | S1 | S2 |
| Initial meeting with academic advisor | X |  |  |  |
| Formation and meeting of advisory committee |  | X |  | X |
| Approval of Plan of Study |  | X |  |  |
| Completion of Entrance Seminar |  | X |  |  |
| Complete the majority of formal coursework |  |  | X |  |
| Approval of research proposal/plan |  | X |  |  |
| Completion of exit seminar |  |  |  | X |
| Complete/defend the thesis |  |  |  | X[[4]](#footnote-4) |
| Submission of Annual Report |  | X |  | X |
| Scheduling/completion of departmental teaching2 |  |  |  |  |

1. Note that the student is to meet with their committee a minimum of once per year. [↑](#footnote-ref-1)
2. If any changes have been made to your approved/signed Plan of Study, it is your responsibility to ensure that an updated version, that includes signatures of all members of your committee, has been filed with ENST (via Tina Scites). [↑](#footnote-ref-2)
3. As stated in the ENST Graduate Handbook, teaching is considered a valuable and integral component of the graduate education experience, and all ENST graduate students are expected to undertake a teaching assignment during their graduate program (see Grad Handbook for more details [↑](#footnote-ref-3)
4. In order for research in some disciplines to be publishable, it must include data from two summer field seasons, and in those cases, a more reasonable benchmark to ***Complete/defend the thesis*** would be the 1st (Fall) semester of Year 3. [↑](#footnote-ref-4)