

ENST - JETSET Undergraduate Student Travel Award

(JETSET = Jumpstart, Travel, Exchange, Scholarship, Training)

Guidelines and Instructions

Purpose

The ENST JETSET Student Travel Award supports undergraduate students who are presenting research at scholarly, scientific, or professional conferences. Awards are made on a competitive, first-come, first-served basis and are intended to help defray travel-related costs.

Rolling Deadline

Applications are accepted on a rolling basis and must be submitted before the dates of travel.

Award Guidelines

- Applicants must be currently registered, degree-seeking ENST undergraduate students during the travel period.
- Students are eligible to receive this award once during their ENST undergraduate degree program.
- The award is a matching grant. Applicants must show 1:1 matching funds from another source, such as:
 - Faculty grants
 - UMD research travel awards
 - External awards / scholarships

Multiple sources of funds may be used as matching source (including self-funding).

The ENST Travel Award will not exceed 50% of the total travel budget and is capped by the regional award limits below.

Regional Award Maximums

Region 1: U.S. East of the Mississippi	up to \$250
Region 2: U.S. West of the Mississippi, Canada, Mexico, Puerto Rico	up to \$400
Region 3: International travel	up to \$600

Eligibility Requirements:

The student must be presenting a paper, poster, or other scholarly material at a meeting, conference, or workshop with a published program.

Application Procedures

To apply, submit the following as a single PDF to lyonkos@umd.edu:

1. Completed ENST JETSET Student Travel Award Application Form
2. Abstract of your presentation
3. Proof of participation (e.g., acceptance email, conference invitation, or printed program)
4. Letter of support from your advisor explaining the significance of the conference
5. Funding match confirmation with signature and funding source details
6. If using UMD or external awards as match, note that the ENST JETSET Award is contingent upon receiving the matching funds

Reimbursement Procedures

- Before Travel: Submit a Travel Request in Concur. This must be approved before any travel occurs.
- After Travel: Submit a Travel Expense Report in Concur, including all original receipts, to receive reimbursement.
- Failure to follow these procedures may result in delayed or forfeited reimbursement.

Questions?

Contact: Dr. Lance Yonkos (lyonkos@umd.edu)



Application for the
ENST JETSET Travel Award
For undergraduate student participation at an academic conference

Contact Information			Conference Dates	
_____			Conference begins: _____	
Last (please complete above)	First	M.I.	_____	
_____			Conference ends: _____	
Address (campus address preferred; include building name & room #)			_____	
_____			Have you received a JETSET award before?	
City	State	Zip	Yes No	
_____			If yes, what date ? _____	
UMD Email address		Student Identification Number/UID		

Conference Information	Education
_____	_____
Name of Conference	ENST Specialization
_____	_____
Title of Presentation	Expected Graduation Date
_____	_____
Location of Conference	Advisor's Name

Estimated Budget	Materials and Signature	All Funding and Funding Sources
Transportation \$ _____	Application	(KFS account # and funding amount)
Registration fees \$ _____	___ Copy of Conference	1. _____
Lodging \$ _____	Invitation	2. _____
Food \$ _____	Advisor's Letter	3. _____
Other \$ _____	Abstract / Proposal	4. _____
Specify Other _____	Your signature below indicates acceptance of the ENST guidelines and verifies that all the information is complete and accurate. Incomplete applications will not be considered for funding.	_____
Total Est. Budget \$ _____	_____	Name of individual authorizing the matching funding
Amount requested \$ _____	Applicant's signature	_____
from ENST-JETSET	_____	Signature of Authorizing Individual
<div style="border: 1px solid black; background-color: #e0ffe0; padding: 5px;"> <p align="center">ENST Use Only</p> <p>Application Received: _____</p> <p>Award Amount: _____</p> <p><i>Revised 2025</i></p> </div>	Date (mm/dd/yy)	_____
		Title of Authorizing Individual

		Date